

Shawnigan Residents Association

Board Meeting

Dinter House, Shawnigan School

June 16th, 2015

Agenda

- 7:00pm **Call meeting to order** - Grant
- 7:01pm **Board members and Guest Present** –
Al, Grant, Lois, Calvin, Dewar, Megan, Garry, and Netta ? Guest : Barane ?
- 7:05pm **Approval of Previous Board Minutes** – May minutes.
- 8:00pm **Review outstanding actions** :
- **Al**: will check with Victoria to see what action has been taken towards advertising in the Focus for a Volunteer Coordinator (to match needed activities with the dozens of individuals who have expressed a willingness to help); a support position for Marketing; and potentially administrative support for a variety of tasks.
 - **Netta** to work with Victoria and Anne Marie to complete a SRA brochure. – deferred to June
 - **Garry** recognized that his new portfolio may be interpreted several way so he plans to create and bring to the next meeting some terms of reference. – deferred to June
- 8:15pm **Committee reports** -
- Legal Action Committee - Calvin
 - SRA Governance Committee - Lois
 - Finance Committee – Dewar
 - Membership Committee –
 - Dewar’s daughter Katie will review and consolidate membership data bases, including Excel spreadsheets and Constant Contact data, into a single data base on Microsoft Access format. Exact duplicates will be eliminated. She will then phone to confirm their status, and begin to establish at active/accurate data base of members that we can work towards establishing automatic renewals and/or membership payments...in time for next year’s January renewal date. Dewar estimated most of this would take 75 hours.
 - Water Committee – Grant
 - Municipal Status Committee – Al.
 - Government Liaison Committee – Barane / Garry
 - Student Committee – Megan.
- 9:00pm Adjourn

Next Meeting: Tuesday July 21st, 2015